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**CHILTERN**  
District Council



**TO: ALL MEMBERS OF COUNCIL**

**Dear Councillor**

You are hereby summoned to attend the Meeting of the **CHILTERN DISTRICT COUNCIL** to be held in the **Council Chamber, King George V House, King George V Road, Amersham** on **Tuesday, 28th February, 2017** at **6.30 pm** when the business below is proposed to be transacted.

## **A G E N D A**

- 1 Evacuation Procedures
- 2 Presentation from Chiltern MS Society  
To receive a presentation from Robert Breakwell, Chief Executive of Chiltern MS Centre.
- 3 Apologies for Absence
- 4 Minutes (*Pages 5 - 14*)  
To approve as a correct record and to sign the Minutes of the meetings of Ordinary Council held on 10 January 2017, and Extra Ordinary Council held on 16 January 2017.
- 5 Declarations of Interest
- 6 Announcements  
To receive any announcements from the Chairman, Cabinet Leader or the Head of Paid Service.  
*Chairman and Vice Chairman's Diary (Pages 15 - 16)*

7 To receive and consider reports and recommendations of Committees of the Council, in date order of the meeting:

7.1 Planning Shared Service Review - Chiltern & South Bucks Joint Committee - 23 January 2017 (*Pages 17 - 18*)

*Private Appendices to Item 7.1: Planning Shared Service Review (Pages 153 - 236)*

7.2 Appointment of External Auditors - Audit and Standards Committee - 26 January 2017 (*Pages 19 - 20*)

*Appendix: Audit & Standards Committee Report (26 January 2017) (Pages 21 - 24)*

*Appendix: Public Sector Audit Appointments (PSAA) Prospectus (Pages 25 - 34)*

7.3 Code of Corporate Governance - Audit & Standards Committee - 26 January 2017 (*Pages 35 - 36*)

*Appendix: Code of Corporate Governance (Pages 37 - 44)*

8 Cabinet Recommendations

To receive and consider the recommendations of the Cabinet for the meeting held on 7 February 2017 and to receive questions and answers on any of those recommendations in accordance with Rule 8 of the Procedural Rules.

8.1 Budget & Council Tax Report 2017/18 (*Pages 45 - 54*)

*Appendix A: Chief Financial Officer Report (Pages 55 - 62)*

*Appendix B: Budget Sensitivity Analysis 2017/18 (Pages 63 - 64)*

*Appendix C: Fees & Charges (Pages 65 - 88)*

8.2 Additional Supplementary Report: Council Tax 2017/18

*(Report to follow - awaiting receipt of further information from other precepting authorities)*

8.3 Capital Programme and Repairs & Renewals Programme 2017/2018 (*Pages 89 - 96*)

*Appendix A: Capital Programme (Pages 97 - 98)*

*Appendix B: Repairs & Renewals Programme (Pages 99 - 100)*

*Appendix C: Capital Strategy (Pages 101 - 108)*

- 8.4 Annual Treasury Management Strategy 2017/18 (*Pages 109 - 112*)  
*Appendix 1: Treasury Management Strategy (Pages 113 - 120)*  
*Appendix 1A: Annual Investment Strategy (Pages 121 - 130)*  
*Appendix 1B: Prudential Indicators (Pages 131 - 136)*  
*Appendix 1C: Minimum Revenue Provision (Pages 137 - 138)*
- 9 Verbal Reports from the Leader, Cabinet Members or Chairman of a Committee  
To receive and consider verbal update reports (if any) from the Members listed above, and to answer questions without notice on any of those reports from any Member of the Council in accordance with Rule 9.1 of the Procedural Rules.
- 10 Questions with Notice (if any)  
The Chairman of the Council; Cabinet Leader or a Cabinet Member; or Chairman of any Committee to receive a question on any matter in relation to which the Council has powers or duties or which affects the District. Questions must be given in writing to the proper officer 3 clear days before the meeting, or if it relates to urgent business by 4pm on the day of the meeting, in accordance with Rule 9.2 of the Council Procedure Rules.
- 11 Petitions (if any)  
To receive petitions and/or deputations (if any) from members of the public including provisions allowing members to ask questions of clarification at the discretion of the Chairman and restrictions on deputations covering the same subject or by the same speakers.
- 12 Joint Arrangements and Outside Organisations (if any)  
To receive reports about and receive questions and answers relating to any joint arrangements or external organisations.
  - BCC Health & Adult Social Care Select Committee
- 13 Motions (if any)  
Motions on notice must be delivered to the proper officer at least 7 clear days before the meeting.
- 14 Members' Allowances Scheme 2017/18 (*Pages 139 - 140*)  
*Appendix: Members' Allowances Scheme 2016/17 (Pages 141 - 150)*

15 Calendar of Meetings 2017/18 (*Pages 151 - 152*)

To agree the Calendar of Meetings for 2017/18.

16 Exclusion of the Public (if required)

To resolve that under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following item(s) of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Act.

16.1 Private Appendices to Item 7.1: Planning Shared Service Review  
(*Pages 153 - 236*)

**Note:** All Reports will be updated orally at the meeting if appropriate and may be supplemented by additional reports at the Chairman's discretion.

**Date of next meeting – Tuesday 16 May 2017**



**Bob Smith**  
**Chief Executive**

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